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## Parish Vision

<b>St. Paul's Parish, Medina, OH</b>	<b>Parish Vision (Adopted July 2010)</b>
<b>CORE IDEOLOGY</b>	<b>ENVISIONED FUTURE</b>
<i>Core Purpose</i>	<i>Our 25-Year Goal</i>
To advance the Kingdom of God through liturgical worship, spiritual education, personal growth, and service to others.	Become the church in Medina and the Diocese of Ohio most active in and best known for community ministry and outreach of all types
<i>Core Values</i>	<i>Description of Our Future</i>
<p><b>Our worship recognizes God as the Center, and is grounded in history and the world-wide Anglican Communion</b></p> <p><b>We support and encourage spiritual exploration, personal growth, initiative, and leadership</b></p> <p><b>We are a welcoming, open, and accepting community</b></p> <p><b>We express and act upon care and concern for each other and the wider community</b></p>	<p><i>Our reason for being is to set hearts on fire for Jesus Christ. That's what we will do at every corporate and individual opportunity – every worship service, every outreach activity, every art show or performance, every fellowship activity, every personal interaction. We will be a central and integral part of the Medina community; St. Paul's Parish will be our city's leading Christian church advancing the Kingdom of God through vibrant and exciting liturgy and worship, social justice ministries, promotion of the arts, and support of education. Our Chalice will always be full of the Spirit of Christ!</i></p>

Developed and adopted on behalf of the Parish by the Vestry of St. Paul's Episcopal Church, Medina, Ohio, July 2010.

# Proposed Agenda for 2012 Annual Meeting

Call to Order  
Holy Eucharist  
Business Session

## Opening Prayer

Approval of the Minutes of the 2011 Annual Meeting

## Elections

Report of the Nominations Committee

Nominations from the Floor

Appointment of Tellers by the Chair

Balloting for Vestry Members

*(Reports of Tellers and additional ballots as necessary throughout the meeting)*

## Reports

### Liturgical Ministries

Acolytes

Altar Guild

Lay Eucharistic Ministers and Lectors

Lay Eucharistic Visitors

Liturgical Music

Ushers and Greeters

Children's Worship Service

### Christian Education Ministries

Director of Religious Education

Episcopal Youth Club (EYC)

Adult Spiritual Formation

### Outreach Ministries

Battered Women's Shelter

Free Farmers' Market

### Evangelism, Hospitality & Fellowship Ministries

Sunday Hospitality (Coffee Hour)

Episcopal Church Women

Brown Bag Concert Series

Friday's at St. Paul's

Sunday Breakfast Group

Thursday Men's Breakfast Group

Tuesday Morning Prayer Group

Gardening Group

Others (Without Written Reports in this Journal)

### Administrative Ministries

Senior Warden

Junior Warden

Rector

Stewardship

Convention Delegate Report

Mission Area Council

Stewardship

Treasurer

Financial Reports for 2011

Adopted Budget for 2012

Closing Prayer and Hymn, and Adjournment

# **Business Session Prayers**

## *Opening Prayers*

**Almighty and everliving God,  
source of all wisdom and understanding,  
be present with us as we take counsel in this Annual Meeting  
of St. Paul's Episcopal Church  
for the renewal and mission of your Church.  
Teach us in all things to seek first your honor and glory.  
Guide us to perceive what is right,  
and grant us both the courage to pursue it  
and the grace to accomplish it;  
through Jesus Christ our Lord. Amen.**

**Almighty God, giver of every good gift:  
Look graciously on your Church,  
and so guide the minds of those who shall elect new leadership  
for this parish,  
that we may receive faithful vestry members,  
who will care for your people and equip us for our ministries;  
through Jesus Christ our Lord. Amen.**

## *Closing Prayers*

**Almighty and everliving God,  
ruler of all things in heaven and earth,  
hear our prayers for this parish family.  
Strengthen the faithful, arouse the careless, and restore the penitent.  
Grant us all things necessary for our common life,  
and bring us all to be of one heart and mind  
within your holy Church;  
through Jesus Christ our Lord. Amen.**

**Disturb us, Lord, when we are too well pleased with ourselves, when our dreams have come true because we have dreamed too little, when we arrived safely because we have sailed too close to the shore.**

**Disturb us, Lord, when, with the abundance of things we possess, we have lost our thirst for the waters of life. Having fallen in love with life, we have ceased to dream of eternity and in our efforts to build a new earth, we have allowed our vision of the new Heaven to dim.**

**Disturb us, Lord, to dare more boldly, to venture on wider seas where storms will show your mastery; where losing sight of land, we shall find the stars.**

**We ask you to push back the horizons of our hopes; and to push us into the future in strength, courage, hope, and love. Amen.**



# Minutes of the 2011 Annual Meeting

## St. Paul's Episcopal Church

317 E. Liberty Street, Medina, Ohio 44256

January 23, 2011

**Call to order** – The meeting was called to order by the Rev. Dr. C. Eric Funston, Rector at 9:04 a.m., after which, the business session was recessed and the congregation celebrated Holy Communion.

The business meeting was called back to order at 11:05 with appropriate opening prayers.

Barbara Michelson moved to approve the agenda with the inclusion of a verbal report from the Knitting Groups, seconded by John Bostwick. The motion passed

**Minutes of the Last Meeting** – The minutes of the 2010 annual were approved upon a motion from Kathy Stehno, seconded by Sarah Steiner and duly passed by the congregation.

**Elections** – The Nominations Committee report was presented placing the names of the following persons for election to the Vestry: Hildegard Bender, Kim Kelly, Vicki Sizemore, Preston Stamper, and Shelley Triebisch. Barbara Baird moved to close nominations, Linda Garman seconded. The nominees were elected by acclamation. Vicki Sizemore has agreed to fill the one-term position.

**Reports** – Reports were received with additional comments from program chairs as follows:

1. Acolytes – Linda Garman
2. Altar Guild – Kim Kelly
3. Lay Eucharistic Ministers – Kim Kelly
4. Lay Eucharistic Visitors – Kim Kelly
5. Liturgical Music -Roberta Stamper
6. Ushers and Greeters – Kim Hennigan (not present)
7. Children's Worship Service – Kim Hennigan
8. Christian Education – Mary Anthony
9. Youth Groups – Mary Anthony
10. Adult Spiritual Formation – Fr. Funston
11. Unbinding the Gospel – Ray Sizemore
12. Natural Church Development – Church Health Team
13. Battered Women's Shelter – Susan Bunner
14. Free Farmer's Market – Nick Magee
15. Knitting Groups – Vicki Sizemore
16. Sunday Hospitality -
17. Brown Bag Concert Series – Roberta Stamper
18. ECW – Barbara Baird
19. Fellowship – Mark Hansen
20. Sunday Breakfast Group -
21. Men's Breakfast Group – Don Powell
22. Tuesday Morning Prayer group – Barbara Baird
23. Senior Warden – Ray Sizemore
24. Junior Warden – Barbara Baird

25. Convention and Mission Area Representatives – Hildegarde Bender, Kim Kelly and Jeff Berno
26. Stewardship – Ray Sizemore
27. Treasurer – Gary Garman reviewed the 2011 Budget
28. Rector – Fr. Funston reviewed the Vision statement created by the Vestry. He encouraged each member to be part of the Unbinding the Gospel project. Fr. Funston discussed his upcoming three month sabbatical, funded by a grant from the Lilly Foundation.

Closing Prayer and Adjournment – The meeting was closed with prayer and the singing of the hymn *Another Year is Dawning*. The meeting adjourned at 11:53.

Respectfully submitted,

Melinda Rucinski,  
Clerk of the Vestry

# Minutes of Special Vestry Meeting

January 23, 2011

PRESENT: Barbara Baird, Hildegard Bender, John Bostwick, Bobbie Foy, Eric Funston – Rector, Steve Rucinski, Mary Jane Brewer, Kim Kelly, Vicki Sizemore, Tim Stamper, and Shelley Tribsch

ABSENT: Craig Kolendo, John Abbott

OFFICERS PRESENT: Melinda Rucinski – Clerk of the Vestry, Gary Garman – Treasurer

## **Purpose of Meeting:**

A special meeting of the Vestry was called to order by the Rector at 11:50 a.m. following the Annual Parish Meeting for the purpose of electing officers.

## **Election of Officers:**

The Rector nominated former Junior Warden, Barbara Baird to serve as Senior Warden for 2011.

The following were nominated to fill the offices indicated:

Steve Rucinski to serve as Junior Warden for 2011

Gary Garman to serve as Treasurer for 2011

Melinda Rucinski to serve as Clerk of the Vestry and Secretary of the Parish Corporation for 2011.

There being no further nominations, the nominees were elected by acclamation.

## **Adjournment:**

There being no further business, the meeting was adjourned at 12:01 p.m.

Respectfully submitted,

Melinda Rucinski,  
Clerk of the Vestry



## 2011 Vestry and Officers

### Vestry Class of 2011 (*Retiring as of this meeting*)

Mr. John Anthony ..... Class of 2011  
Mrs. Barbara Baird (*Senior Warden*) ..... Class of 2011  
Mrs. Bobbie Foy ..... Class of 2011  
Mr. Jeff Ivey ..... Class of 2011

### Vestry Youth Representative: Position Unfilled

### Vestry Class of 2012

Mrs. Mary Jane Brewer ..... Class of 2012  
Mr. John Bostwick ..... Class of 2012  
Mr. Craig Kolendo ..... Class of 2012  
Mr. Steve Rucinski (*Junior Warden*) ..... Class of 2012

### Vestry Class of 2013

Mrs. Hildegard Bender ..... Class of 2013  
Mrs. Kim Kelly ..... Class of 2013  
Mr. Tim Stamper ..... Class of 2013  
Ms. Shelley Tribsch ..... Class of 2013

### Parish Officers for 2011 (*in addition to Wardens*)

Fr. Eric Funston ..... Rector  
Mr. Gary Garman ..... Parish Treasurer  
Mrs. Melinda Rucinski ..... Clerk of the Vestry

### Larger Church (Convention & Mission Area) Representatives

Mrs. Hildegard Bender ..... Convention Delegate  
Mr. Jeff Berno ..... Convention Delegate  
Mr. Steve Rucinski ..... Convention Delegate  
Mrs. Kim Kelly ..... Convention Delegate & Mission Area Representative  
Mrs. Linda Garman ..... Mission Area Representative

## 2011 Staff and Program Leaders

*(Listed alphabetically)*

Mary Anthony.....Director of Religious Education, Youth Adviser  
Barbara Baird..... ECW President, Senior Warden, Reception & Fellowship Coordinator  
Hildegarde Bender .....Convention Delegate  
Jeff Berno.....Convention Delegate  
Marguerite Bevier ..... Parish Secretary  
Susan Bunner ..... Women’s Shelter Representatives  
Barbara Fieger..... Youth Choir Director  
C. Eric Funston ..... Rector  
Gary Garman..... Treasurer  
Linda Garman ..... Mission Area Representative, Liturgical Ministry Coordination  
Kim Hennigan..... Children’s Service Coordinator  
Sean Hennigan ..... Chief Usher  
Kim Kelly..... Altar Guild Director, Convention Delegate, Mission Area Rep.  
Nick Magee..... Free Farmers’ Market Chair Person  
Cara Mickens ..... Nursery Attendant  
Don Powell..... Chief Teller  
George Regester..... Sexton  
Melinda Rucinski ..... Vestry Clerk, Children’s Choir Director  
Steve Rucinski ..... Junior Warden and Web Sexton  
Ray Sizemore ..... Stewardship & Church Growth  
Roberta Stamper..... Music Director and Organist  
Roger Tiffany..... Honorary Associate

## Biographies of Vestry Candidates

We will elect four Vestry members to full terms and one to complete an unexpired term at our Annual Parish Meeting. Our newest Vestry members (Mary Jane Brewer, John Bostwick, Craig Kolendo, and Steve Rucinski) served as our Nominating Committee. The names of five candidates have been put forward by the Committee. Each nominee has been requested to write a brief biographical sketch. Here they are in alphabetical order:

### ***Barbara Baird***

I am widowed and am the mother of ten children and grandmother of 21. I attended Wayne college in Detroit and was Executive Director of the Medina County Unit of the American Cancer society for five years. I was in partnership in a restaurant, catering and baking business for ten years and am now retired. I have been a volunteer for the American Heart Association, The American Cancer Society, the March of Dimes and Project learn.

I was received into the Episcopal Church in 1962 and have been a member of St. Paul's Parish for 45-plus years. Throughout this period I volunteered as office secretary, Sunday school teacher, VBS teacher, nursery and babysitting organizer and reception and event coordinator- weddings, funerals, special events, etc.

I have been elected as St. Paul's ECW president several times as well as taking other posts in that organization, and have also been elected to the post of Diocesan ECW president. I was a delegate to Triennial three times. I have been liaison between ECW and the Diocese through membership on the Diocesan Council. I was elected to the office of United thank Offering Coordinator for the Diocese of Ohio for a three year period and also served on the board of Province V which consists of fourteen Dioceses in seven states.

Having been elected to the vestry eight times I have served as Clerk, Property Chair, Hospitality Chair, delegate to Diocesan Annual Meeting, Junior Warden, and Senior Warden

### ***Jeff Berno***

I have been a member of St. Paul's Parish since 1972 with the exception of a few years, 1975 – 1979, when I was with the Brunswick Episcopal Mission.

I am running for election to the Vestry. I served in this position once before. Most recently I have been your Convention Delegate. I am currently a Lay Eucharistic Minister, a Lay Eucharistic Visitor and a member on the Inviting the Future Capital Campaign. I have also been a member of the Church Health Team at St. Paul's and a coach for the Natural Church Development (NCD) process within the Diocese of Ohio. I have assisted in many of St. Paul's projects and ministries.

I am retired from KeyBank and live in Bath Township with my wife Bethann. We have two children and three grandchildren, all in the local area. I volunteer a lot at our daughter's special non-profit program Victory Gallop that helps children with emotional and behavioral problems or life threatening illnesses.

I think St. Paul's Parish is proceeding on a path of God's choosing as has been demonstrated by the recent Visioning process, the *Unbinding the Gospel* process and the Inviting the Future Capital Campaign. I look forward to using my experience and knowledge as an active Vestry person guiding St. Paul's to "Advance the Kingdom of God" and to "Set hearts on fire for Jesus Christ".

***Diane Demers***

I have been an Episcopalian my whole life beginning in Attleboro, MA where I was born and raised. Growing up in All Saints Church in MA, I was in the choir and helped in the young children's Sunday school classes. Ken and I were married in 1988 and have moved about the country. We came to Medina in 1999 and have been members of St. Paul's Episcopal Church ever since. We have four children who have participated in Sunday school, youth group, mission trips, acolyting and other various church activities. I have been a Sunday school teacher and supervised the nursery; I am currently a member of the Happy Clickers Knitting Group.

I graduated from Westfield State University in MA with a B.A. in French. I then went on and received an A.D. in Nursing from Community College of Rhode Island. I am currently working at Southwest General Medical Center on the post- surgical unit. I am the leader of our units Southwest Action Team. Our team works to improve patient satisfaction and outcomes on our floor.

I have enjoyed being a member of St. Paul's Parish and am looking forward to continuing my service to our church.

***Christine Fulton***

I have been a member of St. Paul's Episcopal Church since May, 1962, when I was confirmed here by Bishop Burroughs.

***Education***

Graduated from Medina High School

Received BS in Business Administration and a second major in Mathematics from Ashland University.

***Experience***

25 years experience in the Insurance Industry as a Compliance Officer, Underwriter, Agent, and Office Manager.

9 years experience in the Banking Industry, 8 years as the Branch Manager.

Currently the Co-Owner of West End Blenz, a nutrition club in West Akron

Organizational Offices Held:

Currently Secretary of the American Legion Auxiliary Post 170

Served 2 years as President and 2 years as Secretary of the Insurance Women of Akron

Served 1 year as President of the Insurance Women of North Central Ohio

Served as 2010 Co-Chair of the Regional Conference of the National Association of Insurance Women

Served 3 years as Secretary/Treasurer of the Mansfield Chapter of Chartered Life Underwriters

Served 2 years as Secretary of the Rotary Club of Fairlawn

Served 1 year as President of the West Akron Board of Trade

Served 2 years as Secretary of the West Akron Board of Trade

### ***Sandra Herbst***

Born June 26, 1940 at Huron Road Hospital East Cleveland, Ohio

Became an Episcopalian at age 10 at St. Paul's Church in East Cleveland where I as also married. Now divorced. Active in Junior Choir and Choir until I had to work every other weekend at Highland View Hospital which moved to Metro about 1980, retired 1998. Moved to Medina June 26, 2006, the next week I started attending regularly, St. Paul's Parish in Medina.

Now active in Altar Guild, Bible Study Groups, Free Farmers' Market where I followed Betty Clough as "Meat Lady", help teach Sunday School and Vacation Bible School, also serve as a Lector.

I have three children Desiree Wing, Ursula DeCesare and Gerhard M. Herbst, four grandchildren Ashly Sandgren, Justen Wing, Vincent and Isabella DeCesare, one Grandson-In-Law, Jeremy Sandgren and one Great Grandson, Nathaniel. Actively assist my daughter Ursula in her day care business.

### ***Ray Sizemore***

Ray is married, a father of two, Ray III and Stefanie, and has two grandchildren, Kira and Jacob. Living in Medina for 23 years, Ray has coached little league teams, fast pitch softball teams, and was in charge of fundraising for the Medina Girls High School Soccer team.

Ray and his wife Vicki joined St. Paul's Church about 6 years ago, and have been active members from day one. Ray and Vicki participate in many of the Churches social events and are regulars when it comes to gardening and knitting. Ray has already served one term on vestry, was involved in the youth and has served as the stewardship chair for 4 years.

Currently Ray is focusing his efforts on church growth. Ray, with the support of Fr. Eric and the Vestry, hopes to reach out to the church community and develop a plan that will allow St. Paul's Parish to continue doing our core job of helping ourselves and other get closer with God.

Ray's life is broken into two distinct areas: corporate and private. As a corporate person Ray achieved positions of Vice President of Information Technology of a \$900 million pharmaceutical distribution company where he managed a staff of 70 I.T professionals. He was also the Vice President of Operations and Transportation of a \$700 million general merchandise distributor where he managed a union staff of over 300. Currently Ray is a Business Analyst InfoCision, an Akron based corporation.

Over a short time Ray has developed a strong passion for St. Paul's Church and community. This is demonstrated by his involvement in Youth programs, Stewardship, FFM and leading several Unbinding series. Ray loves life, has a tremendous sense of humor but is not afraid to step up to significant challenges.

# Liturgical Ministry Reports

## Acolytes

Acolytes serve at the 10:00 a.m. Sunday service and on special occasions. This year with Fr. Funston on sabbatical, they had the challenge (opportunity) to work with several different priests. They rose to the occasion with flexibility and grace. I am very proud of them for their dedicated service. Thank you!

The following comprised the acolyte team for 2011:

Nicholas Coyle  
Jeff Demers  
Seth Lisi  
Kristen Lisi  
Carly Papesh  
Dylan Powell  
Juliana Powell  
Dylan Rueesch  
Hannah Rucinski  
Jessica Syme  
Julia Syme

Additional thanks to the Demers: Jeff, Alanna, and Brenna for serving on Christmas Eve.

Anyone 10 years or older may become an acolyte. If you are interested please contact Fr. Funston or Linda Garman

Respectfully submitted,

Linda Garman,  
Coordinator

## Altar Guild

The Altar Guild lovingly serves in the preparation of the altar and sanctuary for the worship and joyful offerings to the Lord. Membership in this ministry is open to any member of the congregation (adult women and men or teens). We would love to have you join us. Each team serves one weekend every four weeks and is responsible for both weekend worship services and any special services during the following week. We enjoy making our church beautiful for all of our services throughout the year.

Our current Altar Guild team members are:

<b>Team A</b>	<b>Team B</b>	<b>Team C</b>	<b>Team D</b>
Diane Sheel	Mary Anthony	Sue Potterton	Kim Kelly
Mary Jane Brewer	Rosana Powell	Ginny Selmants	Bonnie Freas
Linda Darling	Judy Delahoyde	Rose Hose	Nancy Marquard
Sandra Herbst	Liz Fellhoelter	Kathy Catanese	Barbara Michelson
		Chuck Catanese	

The Altar Guild teams were busy during 2011 creating beautiful settings for all the various worship services: Wednesday evenings, Easter Season, the Red Mass, baptisms, memorial services, weddings and Christmas Season.

If you are interested in joining this important ministry, please contact Kim Kelly or Fr. Funston.

Respectfully submitted,  
Kim Kelly, Altar Guild Director

## **Lay Eucharistic Visitors**

The Lay Eucharistic Visitors or “LEV’s” take Holy Communion to parish members who are either home-bound or in the hospital and unable to attend church services. There were 81 home or hospital Eucharistic visits made in 2011. We currently have three teams of LEV's.

The LEV team members are:

Mary Anthony	Hildegarde Bender
Jeff Berno	Betty Bres
Linda Darling	Evelyn Funston
Sandra Herbst.	Kim Kelly

If you feel called to the ministry of Eucharistic visitation, please contact with Kim Kelly or Fr. Funston.

Respectfully submitted,  
Kim Kelly  
Eucharistic Visit Coordinator

## Lay Eucharistic Ministers and Lectors

*Lay Eucharistic Ministers* or “LEM’s” assist in the administration of Holy Communion, the leading of prayers, and the reading of lessons. LEM’s must be trained by the parish priest and licensed by the bishop. Anyone wishing to become a Eucharistic Minister should contact Fr. Funston.

Lay Eucharistic Ministers for 2011 were:

Mary Anthony	Barbara Baird
Hildegarde Bender	Jeff Berno
Shirley Brown	Chuck Catanese
Evelyn Funston	Linda Garman
Carol Goslee	Kim Kelly
Craig Kolendo	Don Moore
Don Powell	Tim Scheel
Kathy Stehno	Shelly Triebisch

Thanks to all LEM’s for your dedicated service.

*Lectors* are members of the congregation who read from Scripture or lead us in intercessions. Anyone willing to read aloud may become a lector.

Lectors for 2011 include

Mary Jane Brewer	Tom Corner
Judy Delahoyde	Linda Darling
Bobbie Foy	Ted Freas
Gary Garman	Sandra Herbst
Jeff Ivey	Joe Mahn
Gary Maurer	Susan Mujffet
Sue Potterton	Steve Rucinski
Vicki Sizemore	

Thanks to the Lectors for your participation.

Currently we are in need of additional lectors for the 8:00 a.m. service. Please contact Fr. Funston or Linda Garman to volunteer.

Respectfully submitted,

Linda Garman  
LEM & Lector Coordinator



## Liturgical Music

Our Chancel Choir had a full year singing anthems each Sunday morning thru the month of May returning in September for the fall and winter season. They also sang at special services during the year, including hosting and singing an Evensong Service with the choir from Christ Church in Oberlin on March 6, 2011.

A big thank you goes to the musicians who shared their talent during the summer.

Our first rehearsal for the fall and winter season was a fun picnic at the beautiful home of Susan McKiernan. A Christmas dinner party was enjoyed by all at the home of Peter and Joann King.

Barbara Fieger continues to direct the Youth Choir. They rehearse on Sundays immediately following the 10 a.m. service. Melinda Rucinski is directing our Sunday School Choir. Both choirs sang an anthem at the Children's Service which happened the first Sunday of each month. That schedule continued thru October. They will begin a quarterly schedule the first Sunday of February 2012.

Individual young musicians sang and played at the Family Christmas Eve Service.

We began a new series of articles called *Musical Memories* in our parish newsletter **St. Paul's Epistle**. I wish to express gratitude to Judy Delahoyde, Linda Garman, Keni Hansen, Joann King and Susan McKiernan for their contribution to *Musical Memories*.

Many thanks to St. Paul's for sending me to a music conference at Maumee Bay the first 3 days of May and to the *Festival of Liturgical Arts of the Western Reserve* in June at Christ Church Episcopal in Hudson. I continue to be a member of the American Guild of Organists Cleveland Chapter and the Akron Chapter. They sponsor workshops and concerts that inspire organists and choral directors. I was glad to be able to attend some of the events. What a joy to work with Linda Garman at our Vacation Bible School in June. The children sang with gusto. Once again I had the privilege of working with *St. Paul's Brass* for Easter and Christmas Eve. Their members are Marcia Nelson-Kline, Paul Rocco, Gail Sigmund and Lee Harper.

I also worked with a celtic ensemble called *Ceud Mile Failte* who along with our choir provided music for the Red Mass in October. As an anthem for the evening the choir presented Father Eric's translation of *The Heavenly Habitation*. This is a 13th Century Irish hymn which he translated (or paraphrased) from Gaelic Irish language hymnal entitled **Danta Dé idir Sean agus Nua**, (Hymns to God, Old and New).

Watch our worship and music bulletin board in the Parish Information Center on the lower level of the Parish House for some great concert opportunities.

Come sing with us on Thursday evenings.

Respectfully submitted,

Berti Stamper,  
Music Director and Organist

## Ushers and Greeters

The Ministry of Greeter and Ushers serves as the welcoming committee to St. Paul's. Duties include handing out bulletins for the service, answering questions, passing the collection plates, and assisting as guides at the communion rail to help maintain an efficient and orderly flow. At the conclusion of the service, Greeters/Ushers straighten the books in the pews, clean up any papers left behind, and generally make sure the sanctuary is tidy. Greeters and Ushers also help spot newcomers, and introduce them to the other parishioners.

I want to thank all the Greeter and Ushers for helping members and newcomers feel comfortable, welcomed, and directed. Greeting people in a warm way makes them feel good about their presence in church.

We have added four members to our Greeter and Ushers ministry, Joe Mahn, Kathleen Mahn, Marc Stamper, and Roanne Lisi.

Greeter and Ushers team:

Patti Papesh	Tim Stamper
Craig Kolendo	Don Powell
Susan Bunner	Paul Bunner
Jack Hose	Rose Hose
Rick King	Mark Hansen
Sean Hennigan	Ray Sizemore
Joe Mahn	Kathleen Mahn
Marc Stamper	Roanne Lisi
School Age Children (help with Children's Service).	

Respectfully submitted,

Sean Hennigan,  
Usher and Greeter Scheduler

## Children's Service Worship

In early 2010, the Parents' Group, with encouragement from Fr. Funston, decided to try holding a *Children's Service* each month in which the children and youth of the church could actively participate as leaders of our worship. The first Children's Service was held in March 2010, and has continued each month since. This service is held on the first Sunday of the month at the 10 a.m. worship time. Children are recruited each month to serve as ushers (passing out bulletins and helping adult ushers throughout the service), oblation bearers, and readers of the First Lesson, the Psalm, the Epistle, and the Prayers of the People. In addition, we have a child draw the bulletin cover artwork, which pertains to one of the lessons for that Sunday. It is a great learning experience for the children and it helps reinforce the importance of having children participate in worship with adults!

Children's Services are now held quarterly rather than monthly. Heather Coyle is the current coordinator of these services. Children who would like to participate are encouraged to talk with Mrs. Coyle.

# Christian Education Ministries

## Director of Religious Education

We started the 2011 – 2012 school with 20 students registered in Sunday School and 3 toddlers in the Nursery. We continue to use two curricula, **Godly Play** for the children in Grades Pre-K through 2 and **Seasons of the Spirit** for Grades 3 through 12. Money was used from the Youth Group fund to purchase most of the remaining teaching resources needed for the school year. Some parents and parishioners have donated monies for the rest of the resources yet to be purchased. They signed up for specific lesson resources to be purchased. To date those have not been purchased yet.

Melinda Rucinski continues as our Children's Choir Director and served as the director of our Christmas Pageant this year. Barbara Fieger directs our Youth Choir and organized those young people who sang or played an instrument during this year's Family Christmas Eve service for the children to .

Our Parent Committee and I tried to coordinate several family outings this year but with everyone's busy schedules we only were able to meet around Valentine's Day for families to work on Valentine's cards and to make chocolates and other candies. These were served at Coffee Hour the next morning. We also had a Family Pizza night and decorate the Sunday School area with many crafts and activities for the children. Everyone had a great time. Hopefully we will be able to plan more family activities this coming year.

Two of our children attended a ten week First Communion Class with me during February, March, and April and made their First Communion the Sunday following Easter. They met the day before to bake Communion Bread with their parents to be served at their First Communion. The bread making activity is always a favorite with the parents and the children.

We held our Vacation Bible School the week of June 13 to 17. We brought back the ever favorite program, **MARKETPLACE 29 A.D., "A Bibletimes Experience."** We welcomed about 25 children from our parish and community. The children had so much fun learning what it was like to live back in the day of Jesus. They walked in his footsteps and smelled the smells, heard the sounds and participated in the everyday activities the people of the times would have done.

Heather Coyle organized the banner making for All Saints Sunday and ornament making for our Jesse Tree. Rosana Powell filled in for me while I was away the second half of October and first half of November so I could be present at the birth of our granddaughter and to help my daughter out.

Thank you to all of you who support this important ministry.

Respectfully submitted,

Mary Anthony,  
Director of Religious Education

## **St. Paul's Episcopal Youth Club (EYC)**

The members of the Episcopal Youth Club (EYC) of St. Paul's Parish have been extremely busy in 2011 with an average of six young adults in Grades 6 through 12 meeting each Wednesday evening from 6:00 – 9:00 pm. Rosana Powell helps out and Barbara Michelson is here as her schedule allows. We start the evening with our weekly check in and dinner at 6:00 pm provided by myself or one of the parents in rotation. This year we decided to have our Sunday School Lesson following dinner from 6:30 – 7:15 pm followed by the evening's activity. Some very lively discussions have taken place among our youth during our lessons. I feel very lucky to work with such a wonderful group of youth. I am very proud of the things they have accomplished and their ministry to the church and community.

We had a couple of big events this year with the youth. Two of our youth, Seth Lisi and Juliana Powell attended Happening in February. This is a spiritual retreat for youth led by youth at Cedar Hills. Seth and Juliana will be two of the youth on staff this year 2012 to lead the youth attending Happening this February. Then in June Seth, Juliana and I traveled with 18 other youth and 5 other adults from our Diocese for ten days, to St. Paul, MN for The Episcopal Youth Event. This is an event held every three years in the Episcopal Church for our youth. 1000 Episcopal youth from all over the world met and stayed at Bethel College for the 10 days. It was a very moving experience not only for our youth but also for the adults. Many friendships were made and we are all able to stay in touch via a special site on Facebook.

Our other big event of course was our Mission Trip. We partnered again with St. Andrew's, Elyria and Trinity Cathedral, Cleveland. Christ Church, Kent and Good Shepherd, Lyndhurst also joined us this year. We returned to Franklin, Pennsylvania and worked with the Helping Hands program run by St. John's Episcopal Church of Franklin. Their Rector, the Rev. Holly Davis, was thrilled to have our youth return. We renewed our friendships with those we missioned with last year and those who joined in new this year as we all worked side by side in our mixed groups of different youth and adults from each parish. The youth did painting, roofing, plumbing, dry walling, and other home repair for individuals less fortunate than themselves. Not only was a strong bond formed with the youth from the different parishes, but also with the individual home owners we worked for. We were all truly able to see the face of God in these people. Though we will be doing the 2012 Mission Trip close to home this year in Elyria, we will stay in touch with Mother Holly and hope to do some four day weekend trips to Franklin to help out.

Other youth activities included both the Fall and Spring Youth Diocesan Events, the Winter Convocation, the Middle School Pilgrimage at Trinity Cathedral, raising money for and walking in Making Strides against Breast Cancer, the Shove Tuesday Pancake Supper, they stuffed and hid Easter Eggs for our children's Easter Egg Hunt, volunteered at Vacation Bible School, had a couple of lock-ins with our partnering churches, a car wash, hosted the games at the Halloween Festival and ended the year with making 40 teddy bears at Build-A-Bear to hand out to the children at Free Farmer's Market. Our youth plan to host the 2nd Annual St. Paul's Homeless Awareness Sleep-out in March as a Lenten project with several of the churches in our Mission area, Diocese and community.

Respectfully submitted,

Mary Anthony,  
Youth Group Advisor

## **Outreach Ministries**

### **Battered Women's Shelter**

The mission of the Battered Women's Shelter is to lead the community in the prevention of domestic abuse by providing emergency shelter, advocacy and education throughout Summit and Medina County, all in an effort to break the cycle of abuse and help promote peace in every family.

Unlike other agencies that focus on victims of all types of crime the Battered Women's Shelter of Medina and Summit Counties is the only agency in Medina County that focuses on the intervention and prevention of family violence and provides emergency and supportive services for victims seeking to end family violence. One of the largest barriers our community faces in its effort to eliminate domestic violence is our need to deal with and conquer the deep-seated myths our society holds about victims of domestic violence, their life circumstances, and their level of responsibility for the abuse.

Domestic violence is an epidemic affecting individuals in every community, regardless of age, economic status, race, religion, nationality, and educational background. Domestic violence results in physical injury, psychological trauma, and sometimes death. The physical injuries may heal, however the emotional scars, can impact victims for a lifetime.

The shelter would not be able to provide essential items to new victims without your assistance. This past year generous parishioners donated bathroom cleaner, paper napkins and toilet tissues, schools supplies, garbage bags, dryer sheets, air fresheners, light bulbs, liquid hand soap, bath soap, shampoo, and new clothing for children. The Shelter is very grateful for our continued support.

Respectfully submitted,  
Susan S. Bunner,  
Battered Women's Shelter Liaison

### **Free Farmers' Market**

*2011 Final Numbers: 2,047 Families = 854 Seniors, 1,380 Children & 3,278 Adults.*

#### **WE'VE DONE IT!!!**

Our 2011 target of 40,000 pounds of food purchased and distributed from the Akron-Canton Regional Foodbank has been exceeded by ten thousand pounds. We grew from 36,283 pounds in 2010 to over 50,000 pounds in 2011. We ended 2011 at 50,192 pounds, well above our goal. That's 38% more food for those in this greatest time of need.

What does 50,192 pounds of food cost? We paid \$5,346.85 – that equates to 11 cents per pound. We have also purchased \$3,165.31 of fresh produce from Marc's and \$2,435.32 in fresh bread, meat, and boxed and canned goods from Aldi's. Our goal is to stretch each dollar as far as possible and we meet that expectation on a monthly basis.

St. Paul's Free Farmers' Market is appreciative of your support and generosity.

Respectfully submitted,  
Nick Magee,  
FFM Coordinator

# Evangelism, Hospitality & Fellowship Ministries

## Coffee Hospitality on Sunday Mornings

Every Sunday morning, members of the congregation provide treats for fellowship and hospitality following the 10:00 a.m. Choral Eucharist. Members of the congregation are asked to sign up on a volunteer basis to host Coffee Hour, and we are grateful to all who have done so.

Please volunteer to host our Coffee Hour Fellowship on some upcoming Sunday(s)!

## Episcopal Church Women

Our meeting year runs from September through June of the following year. In September 2011 our first meeting of the year was a business and planning meeting during which we approved a budget for the period of 2011-2012 and organized the plans for the St. Nicholas Tea, which is held every year in December and is our only fund raiser. With the profits from the Tea we have been able to refurbish and redecorate the Common Room and the dining room, purchase the commercial stove, refrigerator and dishwasher for the kitchen, provide all of the tables, both round and rectangular, the chairs both folding and restaurant style, the blinds for the windows upstairs and down in the reception and dining areas and the carpeting for the upper parish hall. We also yearly set aside \$1000 for our various outreach and mission programs.

The ECW hosted three funeral receptions in the fall, the reception for the Red Mass and the Ivey Reception and the October Mt. Vernon Program. We participated in Summit Mission Area meetings and outreach as well as Diocesan and National Programs, which include the Lillian Valley School, and Episcopal school for Indian children in Idaho, supporting the Church Periodical Club, which provides seminarians in Ohio with \$500 grants, the United Thank Offering and Blanket Sunday sponsored by church World Service as well as support of the Seaman's Church Institute and the National Cathedral. In December St. Paul's ECW pledged \$6,000 to the Inviting the Future Capital Campaign Fund.

UTO Chairman Sue Potterton reports that our 2011 total was \$668.00 for which we thank all members.

Respectfully submitted,  
Barbara Baird,  
President

## Brown Bag Concert Program

This calendar year encompassed the end of our fourth year and the beginning of our fifth year of concerts. The seven scheduled concerts were well received by St. Paul's parishioners and members of the community. The performers for 2011 were:

- February:* Tim Longfellow playing a Chapman Stick
- March:* Nicole Keller, organist
- April:* Betty Myers and Ginny, piano and Native American flute
- May:* Concert Doux;  
Andrea Vallejo, transverso flute; Adam Wead, theorbo (bass lute)

*September:* A Celebration of Music and the Visual Arts (with help from Bobbie Foy)\*

*October:* Linda Garman, organist

*November:* MacKaren; Karen McCudy, hammered dulcimer; Karen Babb, Irish harp

\*Our first concert of the fall season included a display of about 50 pieces of selected art work from our Medina City Elementary Schools which had been on display at the Medina Hospital. A big thank you goes to Bobbie and Dennis Foy for their energy and expertise in accomplishing this. A recital of students singing and playing musical instruments was also held in our sanctuary.

Suggestions for programs from the congregation are always appreciated. Thanks to Melinda Rucinski and Linda Garman for their dedication in preparing the wonderful brown bag lunches, to Fr. Eric for his continued support, Marguerite for putting together the programs and flyers.

The Spring 2012 concerts will be:

*February:* Oberlin Trio, jazz keyboard, bass and drums

*March:* Greater Cleveland Chorus of Sweet Adelines

*April:* Ekco Ringers, Handbell duet (playing all of the bells)

*May:* Mark Heiskanen, organist, (former St. Paul's organist)

Bag Lunches are available for \$5.00. Call the church office to reserve a lunch.

All concerts are on the third Tuesday of the mentioned months. A freewill offering is received at the conclusion of each performance.

Respectfully submitted,  
Bertie Stamper,  
Music Director

## **Friday's at St. Paul's**

*Friday's at St. Paul's* is a program which started with the 2010-2011 season. They are evening concerts or recitals by professionally trained musicians and musical groups. The concerts begin at 7:00 p.m. and last approximately 90 minutes (including an intermission). Admission is \$10 per person at the door.

The 2011 concerts were:

*May 20:* The Oberlin Choristers Irish Tour Choir

*March 25:* The Highland String Quintet performed music of classical composers

*Nov. 4:* Baldwin Wallace Alumni Brass Collective

On behalf of St. Paul's Episcopal Church, Father Funston and I received an award on February 16, 2011 from the Awards Committee of the Medina County Arts Council, Inc. They considered the work we have done in developing the Tuesday Brown Bag Concerts and the Friday evening concerts in Medina to deserve the thanks of every citizen.

Respectfully submitted,  
Bertie Stamper,  
Music Director

## **Sunday Morning Breakfast Group**

For many years, a group of parishioners has gone to breakfast together after the 8:00 a.m. Holy Communion service for fellowship and conversation. The location of breakfast has changed from time to time.

Actually now, we have splintered into two groups, which does not make any of us really happy, but the breakfast-time restaurant offerings in Medina are surprisingly limited. Those few restaurants which are open by 9 a.m. seem to be too slow, inaccurate, or cold-on-arrival with orders for a large group, or not in a price range that some of us are willing to pay. As a result we now eat in two different locations. It really all started because over the many years we have eaten together, one after another of "our locations" has closed, and so in searching for a new single place, we've ended up splitting, which as I said, does not leave any of us really happy.

But, *c'est la vie!* Perhaps 2011 will offer us yet a new alternative. And even though we've "split," we are all still friends – and that is what really mattered! And we always invite others to join us!

## **Thursday Morning Men's Breakfast Group**

Breakfast Anyone? An invitation from the Episcopal Church Men

For the past three years a number of men from St Paul's have met the first and third Thursday of the month for breakfast. The meeting place is Yours Truly Restaurant.

While the majority of the men are retired, that is not a prerequisite and we encourage any men from St Paul's or friends to join us. We cover current events, discuss church matters, laugh a lot and generally have a good time. It is truly a fellowship.

Again we invite any men to join us the first and third Thursday at Yours Truly Restaurant on Medina Road. We gather at 8:00 am and are usually done by 9:00 a.m. (We also meet on the fifth Thursday if there is one.)

## **Tuesday Morning Prayer Group/Women's Fellowship Group**

Tuesday Morning Prayer and Study Group gathers in the Sanctuary on Tuesdays at 9:30 a.m. for the Daily Office of Morning Prayer and then gathers in the Common Room for a period of study and fellowship. We have just finished Presiding Bishop Katharine Jefferts Schori's book **A Wing and A Prayer** and are now perusing **Grace's Window: Entering the Seasons of Prayer** by Suzanne Guthrie.

There are usually between five to thirteen in attendance depending on weather circumstances. All are welcome. We have been meeting on Tuesdays for over twelve years and hope to continue.

Respectfully submitted,  
Barbara Baird, Group Member



## Gardening Committee

After the removing the large amount of overgrowth in the fall of 2010 from the eastern side of the property, the main focus this year was to maintain the open areas and continue to clean up the property. The clearing of land made it easier for our lawns to be mowed and continually groomed back to discourage overgrowth of weeds and vines.

I organized an “Adopt-A-Plot” group of volunteers to commit to taking care of specific gardens. The volunteers’ jobs are to weed, rake out leaves, cut back over growth and maintain the historical look of the 1884 building. They work on the maintenance of the gardens during times that suit their schedule. Those who have worked on their plots have been: Mark Hansen, Joe Kasa, Vicki & Ray Sizemore, Kim Kelly, Tim Scheel, Dennis & Bobbie Foy, Jeff & Beth Berno, Sarah Steiner, Judy Delahoyde, Judith DuBose and Gary & Linda Garman. We also removed seven other dead trees on the property this past fall.

More improvements on the grounds are planned for the coming year, including removal of the old garage to the east of Canterbury House.

Thank you to the many others who have given their time to maintain the church gardens.

Respectfully submitted,

Bobbie Foy  
For the Gardening Committee

## Administrative Ministries

### Senior Warden

Over the past two years the vestry of St. Paul’s participated in the study of the books **Unbinding the Gospel** and **Unbinding Your Heart**. This led to the visioning process in which we engaged in June and July 2010. During this process it was realized that in order for our parish to thrive and continue to serve our community we had to not only care for our immediate needs, but we needed to look forward and plan for the future of St. Paul’s Parish.

A planning committee consisting of vestry and parishioners was organized and met in late spring and concluded that the mission of St. Paul’s Episcopal Church is to set hearts on fire for Christ and in order to further that mission along with our community outreach goals, we needed to update and improve our physical plant. Thus the *Inviting the Future Capital Campaign*.

2011 also presented some challenges to the vestry during our rector’s sabbatical in Scotland and Ireland during the summer, but being a working vestry, all problems were handled in an orderly and efficient manner. Accolades especially to the Treasurer Gary Garman, to the Junior Warden Steve Rucinski, to John Bostwick the Property Chair, and to Marguerite Bevier, our Parish Secretary. Thank you all.

Sincerely,  
Barbara Baird,  
Senior Warden

## **Junior Warden**

In my view 2010 was a year of growth and significant active leadership for the Vestry. Leadership in that we ramped up significantly our efforts in moving toward our vision for St. Paul's Church's future through the *Inviting the Future* Campaign. This effort was hard, frustrating, and at times contentious – but with prayer and the peaceful righteousness brought about by our belief in God and our core purpose we made great strides. Growth in that we successfully operated the church while Father Eric was on sabbatical and used that time to examine how can be better lay leaders within the church. I am proud to have served on this Vestry as we took up the mantle of working to insure our church will exist for the next 100 years.

Respectfully submitted,

Steve Rucinski,  
Junior Warden

## **Rector's Report**

*The Rector's Report will be circulated separately.*

## **Stewardship**

We all know about the economy and tough times in general but like always, St. Paul's parishioners opened their hearts; pledges for 2012 are nearly equal to 2011's pledges in terms of dollars committed. We have commitments from only 91 households, compared to 94 pledges the year before (due to some deaths in the congregation), the total pledged is \$220,125 compared to last year's \$221,965, a decrease, but one of less than half a percent. On top of these commitments, parishioners have committed nearly \$300,000 to the *Inviting the Future Capital Campaign*. In these troubled economic times, that is a showing of strong faith! It is truly amazing how our members "step up to the plate" to allow St. Paul's Parish to continue and expand its work and ministry in our community.

Respectfully submitted,

Ray Sizemore,  
Stewardship Chair

## **Convention Delegate Report**

I enjoyed participating in this year's Diocesan convention. I think it is a pretty amazing thing that several hundred Episcopalians come together every year (and have for almost two centuries) to work on improving how we self-manage the church. I am always inspired by those whose passions are evidenced in this process, whether it be advocating a mission or debating a motion or Canon change I feel blessed to be a part of the process.

This year we had a guest speaker, the Bishop of Haiti, who shared with us the story of pain and rebuilding of his diocese: what I will always remember is that he said "Thank You" to us at least 50 times in his speech.

Finally I would suggest that each of us make it a personal goal to attend a convention (Ohio or national) to see and share in how the greater church beyond St. Paul's Parish is alive and working.

Respectfully submitted,

Steve Rucinski,  
Delegate

## **Mission Area Council**

2011 saw the reorganization of the Diocese of Ohio from deanery system to a "mission area" organization. St. Paul's Parish, which had been part of the Western Reserve Deanery, was made part of a new Summit Mission Area; this grouping includes all of the parishes in our former deanery and nine additional parishes from Summit County. The Bishop appointed the Rev. Albert Jennings, rector of St. Timothy's Parish, Macedonia, as Dean of the Mission Area.

Linda Garman and Kim Kelly were appointed by the Vestry as our representatives to the Mission Area Council, the new mid-level governing board in this structure. At the first meeting of the Council, I was elected Chair and continue in that position.

In our meetings, we concentrate on getting to know one another and one another's congregations, exploring what it mean for our parishes to be in a "mission area" with one another, and sharing ideas. Our meetings included "break out" sessions during which we shared ideas and activities in such ministries as youth groups, evangelism activities, stewardship programs, and Christian education.

With the adoption of the Diocese's 2011 budget, the Mission Area Councils was given responsibility for approximately \$4,000 each, some of which is required to be spent on real outreach and mission programs, the rest to be spent on Mission Area activities. This past year, the MAC and member parishes held a "Stuff the Truck" drive to send recovery materials to weather-ravaged areas of the South. Ideas for a mission area outreach activity are now being received for 2012.

Respectfully submitted,

Fr. Eric Funston,  
MAC Chair

## **Treasurer's Report**

### ***Income***

Total Operating Income for 2011 was \$265,418.10 (2011 budget = \$280,205; 2010 = \$270,884).

Pledged income was \$215,421 (97% of total dollars pledged).

The primary income shortfalls occurred in pledges, special offerings, and special fundraisers.

### ***Expenses***

Total Expenses for 2011 were \$316,878.91 (2011 budget = \$302,475; 2010 = \$291,262).

The following expense categories were at or below budget forecasts:

- Staff Salaries & Payroll Expenses
- Worship, Fellowship, and Music Programs
- Utilities
- Evangelism
- Office Supplies, Copier, and Telecommunications Expenses

The primary expense overruns compared to budget were in the following categories:

#### **Governance and Professional Services**

These overages are related to Inviting the Future Capital Campaign expenses that will be paid back to the operating fund from capital contributions.

#### **Outreach**

This overage included approximately \$1,200 of 2010 contributions to Free Farmers' and transfer of more 2011 grant monies received than expected.

#### **Other Repairs**

These expenses related to unbudgeted roof repairs to address our continuing water leak issues and unexpected plumbing repairs.

### ***Inviting the Future Capital Campaign Financial Details***

Expenses incurred during 2011 were \$31,400; approximately \$9,700 in architect fees and the remainder for management consultant fees to Michael Davis.

Actual *ITF* pledge contributions paid in 2011 were \$20,960.

### ***Investment Funds***

The vestry voted to move assets from the Western Reserve Bank Money Market account and the JP Morgan Chase CD to the Diocesan Joint Investment Fund, which has shown a higher rate of return during the past year. Details are shown in the financial statements.

Respectfully submitted,

Gary Garman,  
Parish Treasurer

## 2010 and 2011 Parish Year-end Pastoral Statistics

	2010	2011
<b><i>MEMBERSHIP</i></b>		
<b>Baptized Members</b>		
Begin Year	492	497
Increases	4	<i>(Transfers in, Receptions, 6 Confirmations)</i>
	3	<i>10 (Initiations)</i>
Decreases	-2	<i>(Deaths, Transfers out, &amp; Inactive -4 [4 inactive transfers not included])</i>
End of Year	497	509
<b>Communicants</b>	402	410
(Under 16)	50	<i>Parish records reflect 73 under age 16, 45 28 of whom are in "inactive" families.</i>
<b>Others</b>	80	<i>These are persons to worship with us but who are not registered as Episcopalians 80 in the parish records.</i>
 <b><i>ATTENDANCE</i></b>		
Average Sunday	122	116
Easter	234	239
Christmas	281	317
 <b><i>SERVICES</i></b>		
Sunday Eucharists	144	<i>The Sunday evening service was 120 discontinued in July 2011.</i>
Weekday Eucharists	63	<i>No midweek Eucharists were held from 41 July through September.</i>
Private Eucharists	47	<i>40 Visits by our Lay Eucharistic Visitors</i>
Daily Office (Sun.)	0	1
Daily Office (Wkdy)	38	39

Marriage	2	0
Burials	3	6

***INITIATIONS***

Baptisms (16+)	1	3
Baptisms (<16)	2	7
Conf. (16+)	0	2
Conf. (<16)	3	3
Received	4	1

***CHURCH SCHOOL***

Enrollment	35	30
Adult Program	Yes	Yes

## 2010 General Operating Fund Report *and* 2011 Budget

<i>Budget Line Item</i>	2011 Budget	2011 Actual (rounded)	2011 Difference	2012 Budget
<b>INCOME</b>				
Pledges	\$221,965	\$215,421	(\$6,544)	\$215,722
General	8,255	9,279	\$1,024	12,000
Loose Plate	2,250	1,514	(\$736)	1,400
Easter	4,500	2,342	(\$2,158)	2,500
Christmas	3,000	2,218	(\$782)	2,500
Pew Envelopes	2,230	671	(\$1,559)	2,230
Pledge Envelopes	200	264	\$64	250
Flower Donations	2,840	3,098	\$258	2,800
Discretionary Fund				
Contributions	400	550	\$150	400
VBS Contributions	500	645	\$145	650
ECW Contributions	900	1,827	\$927	850
FFM Contributions	9,800	7,555	(\$2,245)	4,200
Altar Guild Donations	300	200	(\$100)	250
Special Fundraisers	6,500	2,569	(\$3,931)	2,500
Checking Acct Interest	240	121	(\$119)	130
Outside Group Bldg Use	2,100	2,165	\$65	2,290
Miscellaneous Income		0	\$0	500
ECW-St. Nick Tea				
Ticket Sales	3,800	2,305	(\$1,495)	3,600
ECW-St. Nick Xmas Shop				
Sales	3,600	2,632	(\$968)	2,500
ECW-St. Nick Raffle	325	264	(\$61)	300
FFM Grants	4,800	6,775	\$1,975	2,000
Diocesan Education				
(VBS) Grant	1,700	0	(\$1,700)	1,700
Continuing Education				
Grant		3,000	\$3,000	
<b>Total income</b>	<b>\$280,205</b>	<b>\$265,415</b>		<b>\$261,272</b>

NB: 2012 pledges  
of \$220,125  
reduced to 98%

<i>Budget Line Item</i>	<b>2011 Budget</b>	<b>2011 Actual (rounded)</b>	<b>2011 Difference</b>	<b>2012 Budget</b>
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*Transfers from Savings*

NB: 2011 includes Capital Campaign expense transfers as well as budget operating transfers; 2012 is payback from ITF fund for expenses paid

Total Transfers (Net)	22,540	50,528		19,731
<b><i>Total Resources for 2011</i></b>	<b><i>\$302,745</i></b>	<b><i>\$315,943</i></b>		<b><i>\$281,003</i></b>



<b>Budget Line Item</b>	<b>2011 Budget</b>	<b>2011 Actual (rounded)</b>	<b>2011 Difference</b>	<b>2012 Budget</b>	
<b>EXPENSES</b>					
<b>Payroll</b>					
Rector Stipend	\$30,665	\$30,665	\$0	\$30,665	
Rector Housing	37,080	37,080	\$0	37,080	
Rector SECA	5,250	5,250	\$0	5,250	
Rector Health Insurance	12,936	12,617	(\$319)	15,900	Per Premium Increase
Rector Pension	13,134	13,139	\$5	13,134	
Rector Auto/Travel	1,950	1,923	(\$27)	1,950	
Rector Continuing Education	750	2,812	\$2,062	750	
Rector Business Expense	675	944	\$269	675	
Sabbatical Relief	4,200	2,137	(\$2,063)	0	
Sabbatical Auto/Travel	300	619	\$319	0	
Sabbatical Business Expense	100	0	(\$100)	0	
Organist	10,000	10,000	\$0	10,000	
Secretary	9,000	9,000	\$0	9,000	
DRE	4,545	4,545	\$0	4,545	
Sexton	7,817	7,817	\$0	7,817	
Nursery Attendant	2,760	2,200	(\$560)	1,590	Limit to Sunday only
Supply Clergy	800	595	(\$205)	800	
Supply Musicians	400	200	(\$200)	400	
Payroll Taxes	2,700	2,567	(\$133)	2,700	
Workers' Comp	470	519	\$620	470	

<b>Budget Line Item</b>	<b>2011 Budget</b>	<b>2011 Actual (rounded)</b>	<b>2011 Difference</b>	<b>2012 Budget</b>	
<b>Ministries and Programs</b>					
Flower Expense	2,800	2,252	(\$548)	2,280	Limit Easter & Xmas expense to \$300 each
Altar Guild Supplies	1,620	1,613	(\$7)	1,500	
Music Resources	420	605	\$185	500	
Music Maintenance	1,500	777	(\$723)	750	
Prayer Books	500	144	(\$356)	500	Includes BCP and Forward Day by Day
Hymnals	500	0	(\$500)	0	Not budgeting for hymnal replacement in 2012
Other Worship Expense	200	713	\$513	200	
Fellowship Supplies	1,650	920	(\$730)	1,000	
Coffee Service	1,020	1,118	\$98	1,200	
Gifts & Recognitions	250	140	(\$110)	250	
ECW Disbursement	8,300	7,028	(\$1,272)	7,250	
Sunday School	1,500	4,568	\$3,068	1,500	Actual includes cost of Godly Play equipment which was not budgeted
VBS	1,200	653	(\$547)	700	
Adult Education	500	231	(\$269)	250	
Youth Group Disbursements	1,885	15	(\$1,870)	250	
NCD/Unbinding	2,000	1,123	(\$877)	0	
Library	100	100	\$0	0	Not budgeting for library purchases in 2012

<b>Budget Line Item</b>	<b>2011 Budget</b>	<b>2011 Actual (rounded)</b>	<b>2011 Difference</b>	<b>2012 Budget</b>	
<b>Governance</b>					
Vestry Resources	10,500	26,909	\$16,409	500	\$22,000 in 2011 represents visioning & capital campaign expense
Stewardship Expenses	1,625	1,096	(\$529)	1,200	
Convention Expenses	200	120	(\$80)	200	
<b>Evangelism</b>					
Newcomer Ministry	600	0	(\$600)	285	
Advertising	1,500	137	(\$1,363)	250	
Other Evangelism	250	78	(\$172)	250	
<b>Outreach</b>					
Diocesan Assessment	34,030	30,182	(\$3,848)	30,000	
FFM Disbursement Discretionary Fund	10,620	15,562	\$4,942	6,200	
Disbursement Discretionary Fund	600	550	(\$50)	600	
Transmittals	400	600	\$200	400	
<b>Office Expenses</b>					
Copy Machine Lease	6,420	6,420	\$0	6,500	
Copy Machine Service	504	1,033	\$529	750	
Computer Equipment & Software	660	664	\$4	250	
Office Supplies	3,480	2,673	(\$807)	2,750	
Postage	1,800	2,189	\$389	2,100	
Telephone Service	2,736	3,172	\$436	2,150	NB: Bundling services with Armstrong
Telephone Equipment Lease	1,692	1,550	(\$142)	1,692	
Internet Service	720	808	\$88	0	See Telephone Service note above
Payroll Service	912	1,075	\$163	1,100	
Audit & Professional Fees	300	0	(\$300)	0	Not budgeting for external audit in 2012.

<b>Budget Line Item</b>	<b>2011 Budget</b>	<b>2011 Actual (rounded)</b>	<b>2011 Difference</b>	<b>2012 Budget</b>	
<b>Office Expenses (Cont.)</b>					
Other Prof. Fees	0	7,322	\$7,322	0	Architect fees, capital campaign
Bank Fees	200	275	\$75	250	
Petty Cash					
Reimbursement	200	200	\$0	200	
<b>Building Expenses</b>					
Property Insurance	7,049	7,303	\$254	7,100	
Lawn/Snow	6,000	5,840	(\$160)	3,300	We hope to rely on volunteers to mow the lawn in the summer
Boiler & A/C Service	1,900	242	(\$1,658)	1,000	
Plumbing Repairs	350	327	(\$23)	250	
Electrical Repairs	250	0	(\$250)	250	
Telephone Repairs	150	0	(\$150)	150	
Other Repairs	1,200	4,865	\$3,665	4,500	
Electricity (Utility)	8,220	6,970	(\$1,250)	7,100	
Natural Gas (Utility)	8,100	5,789	(\$2,311)	7,000	Allowing gas price to "float"
Water & Trash (City of Medina)	1,000	1,058	\$58	1,100	
Sewer (County)	600	593	(\$7)	600	
Maintenance Supplies	1,000	773	(\$227)	1,000	
Furniture & Equipment	300	999	\$699	300	
Gardening Supplies	100	0	(\$100)	100	
Debt Service - Wester Res. Mortgage	15,000	15,581	\$581	14,000	This is only the interest portion; principal portion is booked on balance sheet.
Gov't Fees & Taxes	100	103	\$3	100	

<i>Budget Line Item</i>	<b>2011 Budget</b>	<b>2011 Actual (rounded)</b>	<b>2011 Difference</b>	<b>2012 Budget</b>
<i>Total Expenses</i>	<u>\$302,745</u>	<u>\$319,687</u>		<u>\$266,333</u>
<i>Operating Surplus/Deficit</i>	\$0	(\$3,744)		\$14,670

**ADDITIONAL CASH-  
FLOW ITEM**

Principal Payments on Mortgage		<u>(5,335)</u>		<u>(5,500)</u>
Operating Cash Flow Deficit/Surplus		\$ (9,079)		\$9,170

Principal payments are not considered expenses. They are Balance Sheet entries.

# 2011 Cash Flow and Net Change in Assets Statement

## OPENING BALANCES - LIQUID ASSETS

	<i>Balance</i>	<i>01/01/2011</i>
<b>Bank Accounts and Investments</b>		
Western Reserve Checking Account*	\$7,600	
Western Reserve Money Market Acct.**	41,149	
JP Morgan Chase C/D (Searles Endt.)***	16,867	
Diocesan Jt. Investment Fund		
St. Paul's Building Improvement Fund	83,621	
Outreach Fund	16,989	
Thompson Education Fund	3,741	
Staff Development Fund	2,389	
Columbarium Fund	18,868	
Searles Endowment Fund	<u>2,348</u>	\$193,572

## TOTAL INFLOWS DURING THE YEAR - 2011

### Contributions

General Fund Contributions	\$234,546
Designated Contributions	9,347
Other Contributions	15,829
Inviting the Future Contributions	20,960

### Earnings on Investments

Interest Income	3,459
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### Other Income

Miscellaneous Income	7,366
Grants Received	<u>10,275</u> <u>\$301,782</u>

### Total Resources Available

**\$495,354**

### NOTES:

\* *Checking Account generally contains only the General Operating Fund. Occasionally some monies from other funds are temporarily held in the checking account, though usually not more than 60 days.*

\*\* *The Money Market Fund includes monies from the following accounting funds: Operating Reserve, Youth Fund, Music Fund, Memorial Fund, Pass Through Fund, Columbarium Fund, & Building Fund. During 2011 monies were transferred from this account to the Diocesan Joint Investment Fund.*

\*\*\* *The JP Morgan/Chase CD was liquidated in 2011 and funds transferred to the Diocesan Joint Investment Fund. Some of these monies were used to cover capital campaign expenses and will be recovered to the endowment fund from the Inviting the Future account.*

### Total Resources Available

**\$495,354**

## OUTFLOWS DURING THE YEAR - 2011

### Payroll and Staffing Expenses

Pastoral Staff <sup>1</sup>	-\$107,780
Other Staff & Temps <sup>2</sup>	-36,383

	Employer Expenses <sup>3</sup>	<u>-3,086</u>	\$147,249	-
<b>Program Expenses</b>				
	Worship	-\$7,790		
	General Fellowship	-2,118		
	Education	-11,530		
	Governance <sup>4</sup>	-28,376		
	Evangelism	-491		
	Outreach & Diocese <sup>7</sup>	<u>-62,744</u>		-113,049
<b>Church Operations</b>				
	Office Expenses <sup>5</sup>	-\$39,183		
	Building Maintenance	-36,105		
	Gov't Fees & Taxes	<u>-103</u>		-75,391
<b>Debt Service</b>				
	Mortgage Interest	-\$15,581		
	Mortgage Principal	<u>-5,335</u>		<u>-20,916</u>
<b>Market Value Change</b>				
	Net Decrease in Asset Market Values <sup>6</sup>	<u>-5,025</u>		<u>-5,025</u>
<b>Total 2011 Outflows</b>				<b><u>-\$361,630</u></b>
<b>CLOSING BALANCE - LIQUID ASSETS</b>				<b><u>\$133,724</u></b>

<sup>1</sup> Includes relief or supply clergy during rector's sabbatical or other absences

<sup>2</sup> Includes special services musicians, Brown Bag Concert performers and Fridays @ St. Paul's performers

<sup>3</sup> Includes payroll taxes and workers' compensation premiums

<sup>4</sup> Includes \$24,000 of capital campaign expenses (Evans/Davis Co., consultant)

<sup>5</sup> Includes \$7,200 of capital campaign expenses (David Krebs, architect)

<sup>6</sup> Decrease in asset values driven primarily by stock market effect on the Diocesan Joint Investment Fund

<sup>7</sup> Includes diocesan assessment, various pass-through fund-raisers (UTO, CPC, etc.), ECW, Free Farmers' Market, and other outreach activities.

**CLOSING BALANCES - LIQUID ASSETS**

	<b>Balance</b>	
<b>Bank Accounts and Investments</b>	<b>12/31/2011</b>	
Western Reserve General Checking Account*	\$2,343	
Western Reserve Capital Checking Account	\$8,960	
Western Reserve Money Market Acct.**	\$15,681	
JP Morgan Chase C/D (Searles Endt.)	\$0	
Diocesan Jt. Investment Fund		
St. Paul's Building Improvement Fund	\$49,773	
Outreach Fund	\$9,385	
Thompson Education Fund	\$3,620	
Staff Development Fund	\$2,311	
Columbarium Fund	\$21,613	
Youth Fund	\$6,909	
Music Fund	\$3,948	
Memorial Fund	\$6,909	
Searles Endowment Fund	<u>\$2,272</u>	<b>\$133,724</b>
<b>Open Balance</b> (from Line 12)		<b><u>\$193,572</u></b>
<b>Net Change in Liquid Assets at Year's End<sup>1</sup></b>		<b><u><u>-\$59,848</u></u></b>

<sup>1</sup> *Approximately \$31,400 of the year-end deficit is attributable to the visioning process and capital campaign expenses and will be recovered to the operating funds from the Inviting the Future fund. Another \$5,025 is due to decrease in market value of invested funds. Thus, the net **operating** deficit for the year is about \$23,423. This, though slightly higher, is less than a 4% deviation from the deficit of \$22,540 anticipated in the operating budget adopted for 2011 by the 2010 Vestry.*



## Balance Sheet as of December 31, 2011

### LIQUID ASSETS

<b>Bank Accounts</b>	WRB Operating Fund Checking	\$ 2,343.11	
	WRB Money Market	15,681.04	
	WRB Capital ITF Fund Checking	8,960.00	\$ 26,984.15
<b>Invested Funds</b>	St Paul's Fund (DJIF)	\$ 49,772.98	
	Outreach Fund (DJIF)	9,385.40	
	Thompson Ed. Fund (DJIF)	3,620.23	
	Staff Develop. Fund (DJIF)	2,311.53	
	Columbarium Fund (DJIF)	21,613.29	
	Youth Fund (DJIF)	6,908.96	
	Music Fund (DJIF)	3,947.98	
	Memorial Fund (DJIF)	6,908.96	104,469.33
<b>Endowment Investments</b>	Searles Endowment (DJIF)	\$ 2,271.55	2,271.55

### FIXED ASSETS

<b>Land</b>	317 E Liberty & addenda	\$ 375,000.00	
	327 E Liberty	73,345.13	
	333 E Liberty	70,000.00	518,345.13
<b>Buildings</b>	Buildings	\$ 1,275,000.00	
	Accum. Depr. - Buildings	-1,275,000.00	0.00
<b>Equipment</b>	Equipment	\$ 15,000.00	
	Furniture & Fixtures	75,000.00	
	Accum. Depr. - Equipment	-90,000.00	0.00

**TOTAL ASSETS** **\$ 652,070.16**

### LIABILITIES

<b>Mortgages &amp; Loans</b>	Western Reserve Mortgage	\$ 224,763.76	\$ 224,763.76
<b>Fund Balance</b>	Change in Asset Value	\$ 9,316.57	
	Net Fund Balances	417,989.83	\$ 427,306.40

**TOTAL LIABILITIES AND FUND BALANCES** **\$ 652,070.16**